

| | | | |
|-----------------------------------|-------------------|--|--------------------------------|
| Requestor | Siyabulela Ngxoni | Expected Date and Time of Delivery | |
| Manager | Ziyanda Kaleni | Place of Delivery | Email |
| BU | SMME Unit | Scoring Criteria (Where the price is above R30,000) | Price = 80 Empowerment = 20 |
| Estimated Cost (Excl. VAT) | | Budgeted Amount (Excl. VAT) | |

| Item | Basic Specification | Quantity | Hourly Fee Excl Vat | Total Fee Excl VAT |
|--------------------|----------------------------------|----------|---------------------|--------------------|
| 1 | Training Provider for 20 SMME' s | | | |
| SUBTOTAL | | | | |
| ADD 15% VAT | | | | |
| GRAND TOTAL | | | | |

| Specification of Order (Please specify exact requirements) | |
|--|--|
| <p>Training provider to assist 30 SMME's with the following:</p> <ul style="list-style-type: none"> Develop Construction work plans Fabricate, erect, and strip formwork for strait walls, columns, and bases Erect fencing Apply Contract Documentation Set out. Excavate, cast concrete strip foundations, and build foundation and build foundation walling <p>Catering Training is for three (3) days.</p> | |

Mandatory Requirements

1. Fully completed and signed specification form, failure to quote for all items will result in the quote being

disqualified;

2. Completed and signed Invitation to Bid Form (**SBD 1**). Bidders must provide proof of Central Supplier Database (CSD) registration or CSD number (MAAA...);
3. Completed and signed Declaration of Interest Register (**SBD 4**);
4. Bidder must provide training accreditation certificate
5. Completed signed Form of Offer;
6. Companies should provide proof of registration of the company with the CIPC

Bidders who omit any of the mandatory requirements, will result in submissions being deemed null and void and shall be considered “non-responsive” and therefore not considered any further.

Preference will be given to: Target Area1: Wards 06,15,18,28,38, 41, 43, 67, and 86 and proof of address must be provided.

Additional Information

1. An official company quotation in a company letterhead, indicating the total price;
2. Bidders must provide proof of relevant experience in a form of at least 1 reference letter to offer required services;
3. Completed and signed Form SBD 6.1 preference points claim form in terms of the Preferential Procurement Regulations 2017;
4. Bidders with less than 51% black shareholding (QSEs & Generics) are to submit a valid SANAS Accredited B-BBEE Verification Certificate (with the full applicable B-BBEE elements). Bidders with more than 51% black shareholding (EMEs & QSEs) are to submit a sworn affidavit stamped and signed by the Commissioner of Oaths as per the DTI B-BBEE template. In case of a JV, a consolidated B-BBEE certificate must be submitted as well as individual B-BBEE Certificates/affidavit of their entities to confirm the type of enterprise;

The Bidders shall also take note of the following conditions and requirements of the RFQ:

- a) CDC Procurement Policy shall apply;
- b) Public Finance Management Act (PFMA) shall apply;
- c) Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2017
- d) Quotations will be evaluated on 80/20 preference points system;
- e) Price(s) quoted must be firm and must be inclusive of VAT;
- f) Quotations are valid for thirty (30) calendar days;
- g) The expected delivery date of the written opinion is 2 days after appointment;
- h) Bidders must provide a National Treasury CSD registration number e.g MAAA0....;
- i) CDC will only award the work to a bidder who is tax compliant. The tax compliance status of the bidders will be verified through CSD or SARS e-filing website;

- j) Public servants are prohibited from doing any form of business with organs of state, whether in their own capacity as individuals or through companies in which they are directors. Verification will be done and bidders will be disqualified should they be found to be in contravention with the regulations;
- k) Bidders must read and understand the content of the SBD Forms to ensure that they provide true and correct information as this will be verified and bidders who have misrepresented information will be disqualified.
- l) The closing date for the submission of quotations is **Friday, 28th October 2022 at 12H00** via smmetasez@coega.co.za. No late submissions will be considered.

| COMPANY DETAILS | |
|------------------|--|
| Company Name | |
| Contact Person | |
| Contact Number/s | |
| Email Address | |

Signature: **Date:**
(of the person authorised to sign on behalf of the Bidder)

QUOTATION ADJUDICATION POINTS

1 Scoring Criteria to be used for the Adjudication of RFQ (80/20 criteria) Points Awarded for Quotation Price (S_p)

The lowest acceptable tendered price should be determined and will be used to calculate the score for price. A maximum of **80** points will be allocated to the Quotation Price and 20 points for B-BBEE on the following bases:

Scoring Criteria to be used for the Adjudication of RFQ (80/20 criteria)

EMPOWERMENT = 20 POINTS

Empowerment Points:

| CONTRIBUTION LEVEL | 80:20 |
|----------------------------|-------|
| Level One Contributor | 20 |
| Level Two Contributor | 18 |
| Level Three Contributor | 14 |
| Level Four Contributor | 12 |
| Level Five Contributor | 8 |
| Level Six Contributor | 6 |
| Level Seven Contributor | 4 |
| Level Eight Contributor | 2 |
| Non Complaints Contributor | 0 |

$$P_s = 80 \left[1 - \frac{P_t - P_{min}}{P_{min}} \right]$$

P_s = Points scored for comparative price of tender or offer under consideration.

P_t = Comparative price of tender or offer under consideration; and

P_{min} = Comparative price of lowest acceptable tender or offer.

Spec Africa reserves the right not to accept the lowest proposal in part or in whole or any proposal.